

PURCHASE ORDER

SENATE OF THE PHILIPPINES

Entity Name

Time/By: 3:49

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**

Address : Copylandia Bldg.718 Bumatay St., Mandaluyong City, Metro Manila, Philippines 1550

Tel No. : 8535-8535 / 747-6222

TIN : 002-332-000-000

P.O. No. : **PO-25-03-040**

Date : 25-March-2025

Mode of Procurement: DIRECT CONTRACTING

Reference P.R. No. : **PR-25-03-137**
PRS

AB No. : -

Attention : IRENE O. VELANTE
Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Rm. 401 Property and Procurement Service**
SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY

Date of Delivery : _____

Delivery Term : 2-3 days

Payment Term : Government Terms

Warranty : -

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	CUTTING BLADE, For Horizon PC-640 Paper Cutting Machine	3	57,981.00	173,943.00
2	PIECE	CUTTING STICK, For Horizon PC-640 Paper Cutting Machine	6	1,109.00	6,654.00
		Nothing Follows			

300-2025-03-2024 P 173,943.00

200-2025-03-2025 P 6,654.00

03/26/25

RECEIVED

APR 02 2025

By: RICA Time: 10:36

Property and Procurement Services

SENATE OF THE PHILIPPINES

RECEIVED

APR 02 2025

BY: [Signature] TIME: 8:20

OFFICE OF THE DEPUTY SECRETARY

ADMINISTRATIVE AND FINANCIAL SERVICES

RECEIVED

MAR 26 2025

By: [Signature] Time: 6:00 PM

Legislative Accounting Service

Page 1 of 1

Grand Total: P180,597.00

(Total amount in words) One Hundred Eighty Thousand Five Hundred Ninety-Seven Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours:

Signature over Printed Name of Supplier

Date

ATTY. ARNEL JOSE S. BAÑAS
DEPUTY SECRETARY, ADMINISTRATIVE AND
FINANCIAL SERVICES

Fund Cluster:

Funds Available:

JUDITH C. JEBULAN

Director III, Legislative Accounting Service

Signature over Printed Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS BAC ADVISORY RE AWARD DTD (March 11, 2025)

mzuluet 4:20 PM 3/25/2025 / 2:16:09PM

107-1 270-3

PURCHASE ORDER
SENATE OF THE PHILIPPINES
Entity Name

Time/By:

Supplier : **ARJELON ENTERPRISES AND TRADING CORPORATION**P.O. No. : **PO-25-03-041**

Date : 25-March-2025

Address : Unit A13 Ellen's Building, Demarses Subdivision, Los Banos 4030 Laguna

Mode of Procurement: SHOPPING

Tel No. : 09152858702 / 049-808-6514

Reference P.R. No. : **PR-25-02-101**

TIN : 010-359-381-000

AB No. : **BAC AB-25-02-012**Attention : **ARJELON M. MACANDILI**

Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Rm. 401 Property and Procurement Service**
SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY
Date of Delivery : _____

Delivery Term : 15 calendar days

Payment Term : Government Terms

Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PACK	STIRRER, for coffee Specifications per PR: -Wooden/bamboo and individually wrapped; -At least 130mm length, 4.5mm width and 1.5mm thickness; -Packaging: At least 1000 pieces per pack;	1	500.00	500.00
2	PACK	COFFEE Specifications per PR: -Powder Instant Coffee and at least 1.9 grams per packet; -Packaging: At least 48 packets per pack; -Expiration: At least 6 months from delivery; -FDA registered;	16	150.00	2,400.00
3	PACK	COFFEE CREAMER Specifications per PR: -Powdered coffee creamer and at least 5 grams per packet; -Packaging: At least 48 packets per pack; -Expiration: At least 6 months from delivery; -FDA registered;	15	140.00	2,100.00
Nothing Follows					

RECEIVED
APR 02 2025
By: *WV* Time: 1:07 PM
Legislative Accounting Service

RECEIVED
APR 02 2025
By: *WV* Time: 1:07 PM
Legislative Accounting Service

20-2025-04-2152
01-02-2025

Page 1 of 1

Grand Total: P5,000.00

(Total amount in words)

Five Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours:

Signature over Printed Name of Supplier

ATTY. ARNEL JOSE S. BAÑAS

DEPUTY SECRETARY, AFS

Date

Fund Cluster:

Funds Available:

JUDITH C. JEBULAN

Director III, Legislative Accounting Service

Signature over Printed Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-02-012) OPENED ON 3/11/2025 AND PER BAC ADVISORY RE AWARD DTD 3/18/2025

ntomawis
3/25/2025 / 4:20:45PM

14

APR 02 2025

PURCHASE ORDER
SENATE OF THE PHILIPPINES
Entity NameTime/By: *Ch*Supplier : **ABSOLUTE SALES CORPORATION**P.O. No. : **PO-25-03-042**

Address : Cristobal St. Brgy. 662 Zone 071 Paco Manila

Tel No. : 09273397239 /

TIN : 005-010-910-00002

Date : 25-March-2025

Mode of Procurement: SHOPPING

Reference P.R. No. : PR-25-02-101

BAC

AB No. : AB-25-02-012

Attention : RODERICK BALMACEDA

Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service
SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY

Delivery Term : 7 CALENDAR DAYS

Date of Delivery :

Payment Term : Government Terms

Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	BOTTLE	BOTTLED WATER Specifications per PR: -Purified/Distilled Drinking Water and at least 350ml.; -Expiration: At least 6 months from delivery; -Packaging: Case/Pack/Box; -FDA registered; ----- Nothing Follows ----- 20-2025-04-2151 04-02-2025 RECEIVED APR 02 2025 By: <i>RICA</i> Time: 5:38 Property and Procurement Services SENATE OF THE PHILIPPINES RECEIVED APR 02 2025 BY: <i>[Signature]</i> TIME 4:30 PM OFFICE OF THE DEPUTY SECRETARY ADMINISTRATIVE AND FINANCIAL SERVICES	1000		7,412.40
			RECEIVED APR 02 2025 By: <i>[Signature]</i> Time: 1:50 PM Legislative Accounting Service		

Page 1 of 1

Grand Total: P7,412.40

(Total amount in words)

Seven Thousand Four Hundred Twelve Pesos and Forty Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours:

Signature over Printed Name of Supplier

Date

ATTY. ARNEL JOSE S. BAÑAS

DEPUTY SECRETARY, AFS

Fund Cluster:

Funds Available:

JUDITH C. JEBULAN

Director III, Legislative Accounting Service

Signature over Printed Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-02-012) OPENED ON 3/11/2025 AND PER BAC ADVISORY RE AWARD DTD 3/18/2025

ntomawis
3/25/2025 / 4:37:48PM

104-2

14

PURCHASE ORDER

SENATE OF THE PHILIPPINES

Entity Name

Time By: *8:41*

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**

P.O. No. : **PO-25-03-043**

Address : Copylandia Bldg.718 Bumatay St., Mandaluyong City, Metro Manila, Philippines 1550

Date : **25-March-2025**

Tel No. : **535-8535 / 747-6222**

Mode of Procurement: **SHOPPING**

TIN : **002-332-000-000**

Reference P.R. No. : **PR-25-02-110**

AB No. : **AB-25-03-016**

Attention : **ROMEO A. PECHON**

Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service		Delivery Term :	30 DAYS
Place of Delivery : SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY		Payment Term :	Government Terms
Date of Delivery :		Warranty :	-

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	RISO MASTER, For RISO SE 9380A	12	4,830.00	57,960.00
2	PIECE	RISO INK, For RISO SE 9380A	12	1,600.00	19,200.00
		Nothing Follows			

20-2025-03-2014
03-27-2025

RECEIVED
MAR 31 2025
By: *Y12* Time: *11:30*
Property and Procurement Services

RECEIVED
MAR 27 2025
By: *LY* Time: *3:50PM*
Legislative Accounting Service

Page 1 of 1

Grand Total: P77,160.00

(Total amount in words) **Seventy-Seven Thousand One Hundred Sixty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MELOCH

Very truly yours:

Joelyn A. Yuzon

Signature over Printed Name of Supplier

JOCELYN A. YUZON
OFFICER-IN CHARGE
ADMINISTRATIVE AND FINANCIAL SERVICES

Date

Fund Cluster:

Funds Available:

JUDITH C. JEBULAN

Director III, Legislative Accounting Service
Signature over Printed Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-03-016) OPENED ON 3/4/2025 AND PER BAC ADVISORY RE AWARD DTD 3/24/2025

rgonzales
3/26/2025 / 2:08:02PM

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